

# Human Resource Leader, Manila Global Operations

- HR Business Partner role
- Operational and Country-wide focus
- Based in Manila, Philippines

- Competitive Annual Cash Compensation + Bonus + Benefits, negotiable
- Shift work required

ERLMS Limited is a professional management consulting firm specialising in providing Organisational & Human Resource Management Consulting, IT System Development & Solution and Executive Search services to companies worldwide.

Our client, one of the world's largest technology and engineering company is seeking a high calibre candidate for the position of Human Resource Leader within its Global Operations Group in Manila, Philippines. This position within the Corporate HR Shared Services of the Philippines has responsibility to support all human resources management activities of the Global Operations Group across the country.

Reporting to the HR Director, Corporate Office in Manila and the Director of Shared Services, Philippines, your primary responsibilities include:

- Assist in directing and managing the full spectrum of HR activities across the Manila based Global Operations Group.
- Assist in providing strategic direction and advice to the Business Leaders on all areas of HR management.
- Ensure delivery of high quality HR services and contribute to the strategic leadership of a changing and dynamic organisation across the country.
- Collaborate with and leverage the support of the Corporate HR group to ensure delivery of HR-KPI.
- Support and ensure human resources programmes, policies and systems are in line with corporate objectives and organisational development plans; and that they comply with local country and head office regulations.
- Assist in leading and advising on the implementation of all HR programmes and initiatives to ensure fair and consistent application of policies and procedures across the country.
- Ensure accurate and up-to-date country and market data are reported and provided as and when required for management decision making process and for HR policy and programme development.
- Position is within the Global Operations Group and requires working on shifts as the workforce of the company is on shift work.

## KEY SKILL AND ATTRIBUTE REQUIREMENTS FROM THE INDIVIDUAL

- Good HR operational management experience.
- Good understanding of the complexities of people management practices.
- Good customer orientation and sensitive to cross-cultural environment and consulting with multiple stakeholders.
- Excellent interpersonal, presentation and persuasive skills that can influence senior management.
- Capable of handling a high level of responsibility and autonomy.
- Ability to work under pressure, challenging working environment and tackle problems in a positive way.
- Good command of both written and spoken English, additional Asian languages a plus.
- Computer literate.

## WORK EXPERIENCE AND QUALIFICATION

- Bachelor's Degree in Human Resources or other related discipline.
- 7 to 10 years of HR Management experience, of which 4+ years must be in a HR operational role and preferably from large multinational corporations.

HR Generalists from leading multinational companies are encouraged to apply.

The Hiring Company would like to have someone on board as soon as possible. Interested candidates, please send in your application immediately.

To apply, please email your detailed resume with a covering letter explaining your suitability for the position to ERLMS Limited on [executivesearch@erlms.com](mailto:executivesearch@erlms.com). Please also indicate in the resume your current and expected salary packages (a must).

**ERLMS Limited**  
Management Consulting & Services

All information collected is solely for recruitment purpose and will be treated in the strictest confidence.